



**CHANGE OF ADDRESS FORM**

Owner Number: \_\_\_\_\_ Date: \_\_\_\_\_ Telephone Number: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_\_

Owner Name(s): \_\_\_\_\_

Email: \_\_\_\_\_

**Old Address:**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**New address:**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

|                                                                              |             |                     |
|------------------------------------------------------------------------------|-------------|---------------------|
| <i>Owner Signature &amp; Title (Required)</i>                                | <i>Date</i> | <i>SSN / Tax ID</i> |
| <i>2<sup>nd</sup> Owner Signature &amp; Title (Required – if applicable)</i> | <i>Date</i> | <i>SSN / Tax ID</i> |

**NOTE: If more than one owner name appears on the account, BOTH OWNERS MUST SIGN**

**For your security, we require you to complete all fields on the form above before we will make changes to your owner account. Please complete and return this form and any required documentation to Blue Ox Resources, LLC via the instructions below.**

| SITUATION                                         | REQUIRED DOCUMENTATION                                                                                                                                                                                                                                                                                            |
|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name Change                                       | - Marriage Certificate, divorce decree or other documentation effecting name change                                                                                                                                                                                                                               |
| Name Change – Companies                           | - Certificate of Merger, or name change<br>- New Tax ID Form W9                                                                                                                                                                                                                                                   |
| Interest Owner Death - Testate (with a will)      | - Death Certificate<br>- Copy of the will / order admitting will to probate in the county records where the property is located<br>- Letters Testamentary or Administration<br>- Evidence stating all taxes have been paid related to the estate<br>- Copy of trust documents if one was created through the will |
| Interest Owner Death - Intestate (without a will) | - Death Certificate<br>- Evidence of all debts and taxes being paid<br>- Affidavit of Death & Heirship form                                                                                                                                                                                                       |
| Conveyance of Interest                            | - Copy of recorded instrument in which the interest was conveyed to a different party                                                                                                                                                                                                                             |

**MAIL:**  
 Blue Ox Resources, LLC  
 Attn: Division Order Department  
 4849 Greenville Ave., Ste 1685  
 Dallas, TX 75206

**EMAIL:**  
[OwnerRelations@blueoxresources.com](mailto:OwnerRelations@blueoxresources.com)

Blue Ox Resources, LLC  
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 75206 P: (972) 777-4281